

ARCHITECTURE MALAYSIA (AM) SUBMISSION GUIDELINES

1.0 PROJECT SUBMISSION

Project Type	Materials	Criteria	Recommended formats
1. Completed	Images	<ul style="list-style-type: none"> At least 20-30 professionally taken images of completed project (individual files, not presentation board) Exterior, interior, close-up on details/special design, etc Images should be at least 300dpi with at least 1500px on the shorter side. Please provide captions for each submitted image <i>Note: Quality of images should come before quantity. Do select images that you think will best represent your project from an architectural perspective.</i> 	TIFF, JPEG, PNG, EPS
	Plans/drawings/sketches	<ul style="list-style-type: none"> Site plan, floor plans, sections and elevations Bar scale and north point are compulsory Drawings should be high res, at least 300dpi Preferably black and white plans/drawings, with grid lines and specification details removed Conceptual sketches are a plus 	AI, JPEG, PDF, EPS
	Write-up	<ul style="list-style-type: none"> Approximately 500–800 words Would be interesting to relate project to relevant criteria of the theme, and/or include merits, challenges, peculiar technicalities, etc 	.doc, .docx, .txt, .rtf
	Project credits	Completed submission form (to be provided by Media & Publications Committee)	

2.0 FEATURE ARTICLE SUBMISSION

Kindly refer to guidelines below:

- 1) We do not encourage points formatting (e.g. 1.0, 1.1, 1.2, etc) as it would look like a very formal report. It should be written in article form. Sub-headings within articles are fine but do try to keep it to a minimum so that it reads well.
- 2) Article should come with a headline and stand first (a short introductory paragraph that describes the gist of the article before the article begins).
- 3) Ideally, the article length should be around 1,000 to 2,200 words.
- 4) Kindly submit relevant publishable images (high res images with no copyright issues) together with your article.

MATERIALS SUBMISSION

BASIC INFORMATION

PROJECT TITLE:

LOCATION:

CLIENT:

PRINCIPAL USE:

ARCHITECT/FIRM/DESIGNER:

CONTACT PERSON:

EMAIL:

TEL:

MAILING ADDRESS:

SPECIFIC REQUESTS, NOTES, COMMENTS OR INSTRUCTIONS

MATERIALS SUBMITTED (PLEASE CHECK HERE APPROPRIATE)

1. Images/Photographs – recommended formats: tiff, Jpegs, PNG, eps
 2. Plans/Details/Drawings/Concept sketches - recommended formats: eps, ai, Jpegs, tiff
 3. Project Description/Explanation – recommended formats: rtf, doc, docx
 4. Images/Photographs captions/ Descriptions – recommended formats: rtf, doc, docx
- Notes: It is encouraged to provide a detailed project description, explanation and/or commentary, in order to gain a good understanding of the project. Images should be at least 300dpi with at least 1500px on the shorter side, in allow for flexibility in the sizing the images when used for the page layouts.

METHOD OF SUBMISSION

Submission can be made via Google Drive, Dropbox, or other file-sharing website.

IMPORTANT! PLEASE SUBMIT THIS FORM TOGETHER WITH THE SUBMITTED MATERIALS

MATERIALS SUBMISSION

ADDITIONAL PROJECT INFORMATION/CREDIT

PLEASE FILL-IN THE DETAILS WHERE APPLICABLE OR APPROPRIATE

PROJECT PRINCIPAL/LEAD(S):

PROJECT TEAM MEMBERS (KINDLY LIST DOWN THE NAMES OF ALL PERSONS INVOLVED IN THIS PROJECT):

DESIGN PERIOD:

CONSTRUCTION PERIOD:

DATE OF COMPLETION:

SITE AREA (SQUARE METRES):

FLOOR AREA (SQUARE METRES):

PROJECT COST:

CONSTRUCTION COMPANY:

CIVIL ENGINEER:

M&E ENGINEER:

QUANTITY SURVEYOR:

LIGHTING (DESIGNER/CONSULTANT/BRAND/SUPPLIER):

LANDSCAPING:

OTHER BUILDING CONSULTANTS/SERVICES/SUPPLIERS/OTHERS:

MAIN MATERIALS/FINISHINGS/FITTINGS/FURNISHING (WHERE APPLICABLE):

PHOTOGRAPHER:

TERMS OF MATERIALS SUBMISSION

By submitting the following materials for publishing consideration in Architecture Malaysia ("the magazine"), the submitter verifies that any required permissions has been granted to reproduce the materials provided for the specific purpose of profiling the project within the magazine only. The publisher of the magazine agrees to strictly not use the materials submitted for any other purpose other than for editorial usage, and only to specifically to describe or identify the project or architect/designer involved.

IMPORTANT! PLEASE SUBMIT THIS FORM TOGETHER WITH THE SUBMITTED MATERIALS