

APPENDIX 3: PROPOSED AMENDMENTS TO THE PAM CONSTITUTION FOR TYPOLOGICAL ERRORS, AND CORRECTIONS TO SPELLING, NUMBERING, TERMS TO MAINTAIN CONSISTENCY THROUGHOUT THE CONSTITUTION

No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
1.	4.1.1	There shall be two categories of membership, namely, Corporate membership and Non-Corporate membership and each category of membership of the Institute may have one or more classes.	There shall be two (2) categories of membership, namely, Corporate membership and Non-Corporate membership and each category of membership of the Institute may have one (1) or more classes.	To add number '(2)' behind the word 'two' to maintain consistency To add number '(1)' behind the word 'one' to maintain consistency
2.	4.2.2	<p>Ordinary Member</p> <p>Any applicant who</p> <p>(a) has obtained the architectural qualifications from schools recognised by the Institute and</p> <p>(b) having obtained the necessary practical experience of 2 years as required by both the Architects Act 1967 and the Institute and</p> <p>(c) having passed the professional practice and practical experience Part 3 examinations recognised by the Institute or</p> <p>(d) having obtained the academic qualifications, the necessary practical experience and professional qualifications as above which qualifies the candidate for registration with the Board of Architects Malaysia as an architect under the Architects</p>	<p>Ordinary Member</p> <p>Any applicant who</p> <p>(a) has obtained the architectural qualifications from schools recognised by the Institute and</p> <p>(b) having obtained the necessary practical experience of two (2) years as required by both the Architects Act 1967 and the Institute and</p> <p>(c) having passed the professional practice and practical experience Part 3 examinations recognised by the Institute or</p> <p>(d) having obtained the academic qualifications, the necessary practical experience and professional qualifications as above which qualifies the candidate for registration with the Board of Architects Malaysia as</p>	To add the word 'two' in front of number '(2)' to maintain consistency

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		<p>Act 1967.</p> <p>shall be deemed acceptable to the Council for admission to the ordinary Corporate membership of the Institute as per Bye-laws.</p>	<p>an architect under the Architects Act 1967.</p> <p>shall be deemed acceptable to the Council for admission to the ordinary Corporate membership of the Institute as per Bye-laws.</p>	
3.	4.2.3	<p>Retired Member</p> <p>Any ordinary Member who has attained the age of 60 years, and who has voluntarily retired from practice and ceased to be registered with the Board of Architects Malaysia shall, upon request by the prescribed form as per Byelaws and subject to approval of Council, be eligible for the rights and privileges which this Constitution and the Bye-laws may prescribe or allow.</p>	<p>Retired Member</p> <p>Any ordinary Ordinary Member who has attained the age of sixty (60) years, and who has voluntarily retired from practice and ceased to be registered with the Board of Architects Malaysia shall, upon request by the prescribed form as per Bye-Laws and subject to approval of Council, be eligible for the rights and privileges which this Constitution and the Bye-Laws may prescribe or allow.</p>	<p>To substitute word 'ordinary' with 'Ordinary' to maintain consistency</p> <p>To add word 'sixty' in front of number '(60)' to maintain consistency</p>
4.	4.2.4	<p>Overseas Member</p> <p>Any ordinary Member who, for whatever reason, intends to reside overseas fora minimum of 1 year or has ceased to reside in Malaysia permanently shall upon request by the prescribed form as per Bye-laws and subject to the approval of Council, be eligible for the rights and privileges which this Constitution and the Bye- laws may prescribe or allow.</p>	<p>Overseas Member</p> <p>Any ordinary Ordinary Member who, for whatever reason, intends to reside overseas fora minimum of one (1) year or has ceased to reside in Malaysia permanently shall upon request by the prescribed form as per Bye-Laws and subject to the approval of Council, be eligible for the rights and privileges which this Constitution and the Bye- Laws may prescribe or allow.</p>	<p>To substitute word 'ordinary' with 'Ordinary' to maintain consistency</p> <p>To add word 'one' in front of number '(1)' to maintain consistency</p>

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5.	4.2.5	<p>Fellow Member</p> <p>Any person who has been a Corporate Member for not less than 20 years, of good standing and who has contributed to the works of the Institute, or the profession or the industry, may apply or be recommended for the Fellowship of the Institute.</p>	<p>Fellow Member</p> <p>Any person who has been a Corporate Member for not less than twenty (20) years, of good standing and who has contributed to the works of the Institute, or the profession or the industry, may apply or be recommended for the Fellowship of the Institute.</p>	<p>To add word 'twenty' in front of number '(20)' to maintain consistency</p>
6.	4.3.2	<p>Honorary Member</p> <p>(a) Any person, who is not eligible for Corporate membership of the Institute may be elected as an Honorary member if he is, by reason of his eminence, interest in Architecture and the arts and sciences connected therewith and of his contribution to the objectives of the Institute, considered by the Council to be eligible for the honour of Honorary membership.</p> <p>(b) Such person shall be nominated for election to Honorary membership of the Institute by resolution of the Council for which due notice shall be given to every member of the Council and if carried unanimously by those present and voting by secret ballot</p>	<p>Honorary Member</p> <p>(a) Any person, who is not eligible for Corporate membership of the Institute may be elected as an Honorary member if he is, by reason of his eminence, interest in Architecture and the arts and sciences connected therewith and of his contribution to the objectives of the Institute, considered by the Council to be eligible for the honour of Honorary membership.</p> <p>(b) Such person shall be nominated for election to Honorary membership of the Institute by resolution of the Council for which due notice shall be given to every member of the Council and if carried unanimously by those present and voting by secret ballot at a meeting of the Council.</p>	

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		<p>at a meeting of the Council.</p> <p>(c) Such nomination will then be considered by a panel of Past Presidents and fellows appointed by the Council as per Bye-laws on the recommendation of the panel such person shall then be elected as Honorary member by the Council.</p> <p>(d) The number of Honorary members shall not exceed ten in number at any one time at the date of the election.</p> <p>(e) Such Honorary members may remain Honorary members at the pleasureof the Council.</p>	<p>(c) Such nomination will then be considered by a panel of Past Presidents and fellows appointed by the Council as per Bye-laws on the recommendation of the panel such person shall then be elected as Honorary member by the Council.</p> <p>(d) The number of Honorary members shall not exceed ten (10) in number at any one time at the date of the election.</p> <p>(e) Such Honorary members may remain Honorary members at the pleasureof the Council.</p>	<p>To add number '(10)' behind the word 'ten' to maintain consistency</p>
7.	4.3.4	<p>Student Member</p> <p>Any person who</p> <p>(a) is not less than 16 years of age, and</p> <p>(b) having passed the Malaysian Certificate of Education or Cambridge Overseas School Certificate or Higher School Certificate or any examination recognised as being equivalent and acceptable by the Council,</p>	<p>Student Member</p> <p>Any person who</p> <p>(a) is not less than sixteen (16) years of age, and</p> <p>(b) having passed the Malaysian Certificate of Education or Cambridge Overseas School Certificate or Higher School Certificate or any examination recognised as being equivalent and acceptable by the Council,</p>	<p>To add word 'sixteen' in front of number '(16)' to maintain consistency</p>

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		<p>and</p> <p>(c) having been admitted to a course leading to a professional degree or diploma in architecture</p> <p>shall be deemed to be acceptable by the Council for admission to Student membership of the Institute as per Bye-laws. A university or university college student in Malaysia shall not be admitted as a member unlesswith the prior approval of the Vice-Chancellor of the university or the university college concerned. No person shall remain as a Student member for more than ten years after the date of his admission as a Student member, provided that the Council may in any case before the expiration of the said period of ten years extend such period on the application of the Student member concerned.</p> <p>Any person who meets the prescribed qualification shall, upon application by the prescribed form as per Bye-laws and subject to approval of Council, be admitted to Student membership. Such Student members shall not be required to pay any fees and shall be eligible for only such rights and privileges whichthis Constitution and Bye-laws may prescribe or allow.</p>	<p>and</p> <p>(c) having been admitted to a course leading to a professional degree or diploma in architecture</p> <p>shall be deemed to be acceptable by the Council for admission to Student membership of the Institute as per Bye-Laws. A university or university college student in Malaysia shall not be admitted as a member unlesswith the prior approval of the Vice-Chancellor of the university or the university college concerned. No person shall remain as a Student member for more than ten (10) years after the date of his admission as a Student member, provided that the Council may in any case before the expiration of the said period of ten years extend such period on the application of the Student member concerned.</p> <p>Any person who meets the prescribed qualification shall, upon application bythe prescribed form as per Bye-laws and subject to approval of Council, be admitted to Student membership. Such Student members shall not be required to pay any fees and shall be eligible for only such rights and privileges whichthis Constitution and Bye-laws may prescribe or allow.</p>	<p>To add number '(10)' behind the word 'ten'</p>

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8.	4.6.1.2	Every applicant for admission as an Ordinary member, Graduate Member, Associate Graduate Member, Student member or as a Academic member shall make application and be proposed by at least two Corporate members of the Institute in accordance with the proposal form as per Bye- laws of his class of membership to which admission is sought.	Every applicant for admission as an Ordinary member, Graduate Member, Associate Graduate Member, Student member or as a Academic member shall make application and be proposed by at least two (2) Corporate members Members of the Institute in accordance with the proposal form as per Bye- laws of his class of membership to which admission is sought.	To add number '(2)' behind the word 'two' to maintain consistency To substitute word 'members' with 'Members' to maintain consistency
9.	6.2	Suspension of Rights and Privileges for Non-Payment No member whose annual subscription remains unpaid for a period of three months shall be entitled to attend or take part in the meetings of the Institute, nor to receive thenotices or publications of the Institute, nor shall he be entitled to vote if he is entitled to vote, nor shall he be entitled to be nominated for any office until he has paid in full such subscriptions and other dues.	Suspension of Rights and Privileges for Non-Payment No member whose annual subscription remains unpaid for a period of three (3) months shall be entitled to attend or take part in the meetings of the Institute, nor to receive the notices or publications of the Institute, nor shall he be entitled to vote if he is entitled to vote, nor shall he be entitled to be nominated for any office until he has paid in full such subscriptions and other dues.	To add number '(3)' behind the word 'three' to maintain consistency
10.	6.3	Defaulters (a) Whenever any Member shall suffer his annual subscription to remain in arrears for a period exceeding one year, he shall become a defaulter and notice ofsuch default shall be sent to him	Defaulters (d) Whenever any Member shall suffer his annual subscription to remain in arrears for a period exceeding one (1) year, he shall become a defaulter and notice ofsuch default shall be sent to him by	To add number '(1)' behind the word 'one' to maintain consistency

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		<p>by registered mail and if all arrears be not paid within four weeks after forwarding of such notice, he shall cease to be a member of the Institute and his name shall be removed from the register of members by resolution of the Council.</p> <p>(b) The Council shall have the power to reinstate the defaulter to his former position as a Member upon the defaulter giving an explanation of the non- payment to the satisfaction of the Council, and in such case to require the defaulter to pay all subscriptions or any part thereof as may be determined by Council in its absolute discretion, which would have been due had he continued as a paying member up to the date of such reinstatement together with any other dues that may be prescribed in the Bye-laws and any other costs to which the Institute may have been put in consequence of such default.</p> <p>(c) Notwithstanding anything herein contained and the reinstatement of any defaulter, that defaulter shall not be entitled to any rights and privileges in respect of the</p>	<p>registered mail and if all arrears be not paid within four (4) weeks after forwarding of such notice, he shall cease to be a member of the Institute and his name shall be removed from the register of members by resolution of the Council.</p> <p>(e) The Council shall have the power to reinstate the defaulter to his former position as a Member upon the defaulter giving an explanation of the non- payment to the satisfaction of the Council, and in such case to require the defaulter to pay all subscriptions or any part thereof as may be determined by Council in its absolute discretion, which would have been due had he continued as a paying member up to the date of such reinstatement together with any other dues that may be prescribed in the Bye-Laws and any other costs to which the Institute may have been put in consequence of such default.</p> <p>(f) Notwithstanding anything herein contained and the reinstatement of any defaulter, that defaulter shall not be entitled to any rights and privileges in respect of the period</p>	<p>To add number '(4)' behind the word 'four' to maintain consistency</p>

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		<p>period between the date of suspension and the date of reinstatement.</p>	<p>between the date of suspension and the date of reinstatement.</p>	
11.	6.5	<p>Certificate of Membership</p> <p>Subject to such Bye-Laws as the Council may from time to time prescribe, the Council shall issue to each Member a Certificate showing the class of membership to which he belongs. Every such Certificate shall remain the property of, and shall on demand be returned to the Institute. Such Certificates shall be signed by the President or Vice President and two members of the Council for the time being and countersigned by the Honorary Secretary of the Institute.</p>	<p>Certificate of Membership</p> <p>Subject to such Bye-Laws as the Council may from time to time prescribe, the Council shall issue to each Member a Certificate showing the class of membership to which he belongs. Every such Certificate shall remain the property of, and shall on demand be returned to the Institute. Such Certificates shall be signed by the President or Vice President and two (2) members of the Council for the time being and counter signed by the Honorary Secretary of the Institute.</p>	<p>To add number '(2)' behind the word 'two' to maintain consistency</p>
12.	7.3	<p>Annual General Meeting</p> <p>The Annual General Meeting shall be held in the month of April each year.</p> <p>The ordinary business of the Annual General Meeting shall be as follows:</p> <ul style="list-style-type: none"> (a) to receive the Annual Report of the Council; (b) to receive, approve and adopt the Accounts for the preceding yearending on 31st December; 	<p>Annual General Meeting</p> <p>The Annual General Meeting shall be held in the month of April each year.</p> <p>The ordinary business of the Annual General Meeting shall be as follows:</p> <ul style="list-style-type: none"> (a) to receive the Annual Report of the Council; (b) to receive, approve and adopt the Accounts for the preceding yearending on 31st December; 	

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		<p>(c) to announce the election results for a President;</p> <p>(d) to announce the election results for a Deputy President;</p> <p>(e) to announce the election results for a Vice President;</p> <p>(f) to announce the election results for a Honorary Secretary;</p> <p>(g) to announce the election results for a Honorary Treasurer;</p> <p>(h) to announce the election results for not more than thirteen OrdinaryMembers of the Council.</p> <p>(i) to elect an Auditor.</p> <p>(j) to transact any other business for which due notice in accordance withClause 7.6 shall have been first given.</p>	<p>(c) to announce the election results for a President;</p> <p>(d) to announce the election results for a Deputy President;</p> <p>(e) to announce the election results for a Vice President;</p> <p>(f) to announce the election results for a Honorary Secretary;</p> <p>(g) to announce the election results for a Honorary Treasurer;</p> <p>(h) to announce the election results for not more than thirteen (13) Ordinary Members of the Council.</p> <p>(i) to elect an Auditor.</p> <p>(j) to transact any other business for which due notice in accordance withClause 7.6 shall have been first given.</p>	<p>To add number '(13)' behind the word 'thirteen' to maintain consistency</p>
13.	7.4	<p>Extraordinary General Meeting</p> <p>(a) Any Extraordinary General Meeting may be called at any time by the Council whenever they deem it expedient and they shall</p>	<p>Extraordinary General Meeting</p> <p>(a) Any Extraordinary General Meeting may be called at any time by the Council whenever they deem it expedient and they shall</p>	

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		<p>also do so upon receipt of a written requisition signed in by not less than fifty Corporate Members of the Institute stating the reason for convening such meeting.</p> <p>(b) If within twenty one days of receipt of such requisition the Council donot proceed to cause a meeting to be held, the requisitionists may themselves convene the meeting.</p> <p>(c) The Extraordinary General Meeting is called for the amending of the Constitution or such other business (not being the business of an Annual General Meeting under Clause 7.3.2 (a) to (i) or other business under Clause 7.3.2 (j) for which due notice has been given) as is required by the Constitution.</p> <p>The passing of any resolution of amending the Constitution shall require two third majority of the Corporate Members registered as being present at the General Meeting. Other than the above, all other resolutions tabled at the EGM shall require a simple majority of the Corporate Members registered as being</p>	<p>also do so upon receipt of a written requisition signed in by not less than fifty Corporate Members of the Institute stating the reason for convening such meeting.</p> <p>(b) If within twenty one (21) days of receipt of such requisition the Council donot proceed to cause a meeting to be held, the requisitionists may themselves convene the meeting.</p> <p>(c) The Extraordinary General Meeting is called for the amending of the Constitution or such other business (not being the business of an Annual General Meeting under Clause 7.3.2 (a) to (i) or other business under Clause 7.3.2 (j) for which due notice has been given) as is required by the Constitution.</p> <p>The passing of any resolution of amending the Constitution shall require two-third majority of the Corporate Members registered as being present at the General Meeting. Other than the above, all other resolutions tabled at the EGM shall require a simple majority of the Corporate Members registered as being</p>	<p>To add number '(21)' behind the word 'twenty one' to maintain consistency</p>

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		present.	present.	
14.	7.6	<p>Notice of General Meeting</p> <p>Not less than fourteen days' notice of a General Meeting shall be given to all Members of the Institute.</p> <p>The notice shall specify the following details:</p> <ul style="list-style-type: none"> i) The primary place where the meeting is held, ii) The secondary place(s) of the meeting, if any, iii) The method by which Members may connect to allow them to attend the meeting virtually, iv) Date and time of the meeting, and v) In the case of special business, the general nature of such business. <p>Participation at any secondary place and virtual participation of any General Meeting shall be subject to the availability of the appropriate infrastructure and the discretion of Council.</p> <p>The accidental omission to give notice of a meeting to or the non-receipt of such notice by any Member shall not invalidate any resolution passed, or the proceedings held, at any meeting.</p>	<p>Notice of General Meeting</p> <p>Not less than fourteen (14) days' notice of a General Meeting shall be given to all Members of the Institute.</p> <p>The notice shall specify the following details:</p> <ul style="list-style-type: none"> i) The primary place where the meeting is held, ii) The secondary place(s) of the meeting, if any, iii) The method by which Members may connect to allow them to attend the meeting virtually, iv) Date and time of the meeting, and v) In the case of special business, the general nature of such business. <p>Participation at any secondary place and virtual participation of any General Meeting shall be subject to the availability of the appropriate infrastructure and the discretion of Council.</p> <p>The accidental omission to give notice of a meeting to or the non-receipt of such notice by any Member shall not invalidate any resolution passed, or the proceedings held, at any meeting.</p>	<p>To add number '(14)' behind the word 'fourteen' to maintain consistency</p>

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15.	7.7	<p>No business shall be transacted at any General Meeting unless a Quorum is present when the meeting proceeds to business.</p> <p>For all purposes, the quorum at a General Meeting shall be twice the total number of members selected and appointed to the Council. (If the Council consists of twenty members, then the quorum shall be forty Corporate Members).</p> <p>The quorum shall include all Corporate Member attendees present at the primary place as well as at the secondary place(s) and those participating virtually before the meeting proceeds to business.</p>	<p>No business shall be transacted at any General Meeting unless a Quorum is present when the meeting proceeds to business.</p> <p>For all purposes, the quorum at a General Meeting shall be twice the total number of members selected and appointed to the Council. (If the Council consists of twenty (20) members, then the quorum shall be forty (40) Corporate Members).</p> <p>The quorum shall include all Corporate Member attendees present at the primary place as well as at the secondary place(s) and those participating virtually before the meeting proceeds to business.</p>	<p>To add number '(20)' behind the word 'twenty' to maintain consistency</p> <p>To add number '(40)' behind the word 'forty' to maintain consistency.</p>
16.	7.10	<p>Chairman</p> <p>The President of the Institute shall preside at every General Meeting. If at any time he shall not be present within fifteen minutes after the time appointed for holding of the Meeting the Deputy President or in his absence a member of the Council chosen by the Members present shall preside. If no member of the Council be present or if all the members of the Council decline to take the Chair, the Members present shall choose one of</p>	<p>Chairman</p> <p>The President of the Institute shall preside at every General Meeting. If at any time he shall not be present within fifteen (15) minutes after the time appointed for holding of the Meeting the Deputy President or in his absence a member of the Council chosen by the Members present shall preside. If no member of the Council be present or if all the members of the Council decline to take the Chair, the Members present shall choose one of</p>	<p>To add number '(15)' behind the word 'fifteen' to maintain consistency</p>

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		their members to be Chairman.	their members to be Chairman.	
17.	7.11	<p>Mode of Deciding Resolution</p> <p>At all General Meetings, a resolution put to the vote by those who are registered for the meeting, present in the meeting and entitled to vote shall, except as herein otherwise provided be by a show of hands unless a secret ballot be demanded by the Chairman or by at least five members present in person and entitled to vote.</p> <p>Any call for a vote for any resolution shall not proceed if the number of Corporate Members present in the General Meeting at the time to call for voting is less than the total number of Council Members currently in office.</p> <p>A declaration by the Chairman of the meeting that a resolution has been carried by a particular majority, or lost, or not carried by a particular majority, shall be conclusive, and an entry to that effect in the Minutes Book of the Institute shall be conclusive evidence thereof, without proof of the number of proportion or the votes recorded in favour of, or against, such resolution.</p> <p>All abstentions shall be disregarded in the tallying of votes and determination of</p>	<p>Mode of Deciding Resolution</p> <p>At all General Meetings, a resolution put to the vote by those who are registered for the meeting, present in the meeting and entitled to vote shall, except as herein otherwise provided be by a show of hands unless a secret ballot be demanded by the Chairman or by at least five (5) members present in person and entitled to vote.</p> <p>Any call for a vote for any resolution shall not proceed if the number of Corporate Members present in the General Meeting at the time to call for voting is less than the total number of Council Members currently in office.</p> <p>A declaration by the Chairman of the meeting that a resolution has been carried by a particular majority, or lost, or not carried by a particular majority, shall be conclusive, and an entry to that effect in the Minutes Book of the Institute shall be conclusive evidence thereof, without proof of the number of proportion or the votes recorded in favour of, or against, such resolution.</p> <p>All abstentions shall be disregarded in the tallying of votes and determination of a majority either for or against the</p>	<p>To add number '(5)' behind the word 'five' to maintain consistency</p>

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		a majority either for or against the resolution.	resolution.	
18.	7.13	<p>Rights to Vote</p> <p>At General Meeting members of every class shall be entitled to be present and to take part in the discussions on any subject brought before the Meetings but only Corporate Members shall be entitled to vote at such Meetings provided always no Corporate Member whose annual subscription remains unpaid for a period of three months shall be entitled to vote.</p>	<p>Rights to Vote</p> <p>At General Meeting members of every class shall be entitled to be present and to take part in the discussions on any subject brought before the Meetings but only Corporate Members shall be entitled to vote at such Meetings provided always no Corporate Member whose annual subscription remains unpaid for a period of three (3) months shall be entitled to vote.</p>	<p>To add number '(3)' behind the word 'three' to maintain consistency</p>
19.	8.4	<p>Immediate Past President</p> <p>The Immediate Past President shall not hold office for more than two years in succession at a time. As a member of Council, he shall provide continuity to Council.</p>	<p>Immediate Past President</p> <p>The Immediate Past President shall not hold office for more than two (2) years in succession at a time. As a member of Council, he shall provide continuity to Council.</p>	<p>To add number '(2)' behind the word 'two' to maintain consistency</p>
20.	8.5	<p>Deputy President and Vice President</p> <p>The Deputy President and the Vice President shall be elected at the Annual General Meeting of the Institute provided that no person shall be elected to such office until he has been a Corporate member of 4 years and shall have served 3 full terms asa member of Council and provided further that he shall</p>	<p>Deputy President and Vice President</p> <p>The Deputy President and the Vice President shall be elected at the Annual General Meeting of the Institute provided that no person shall be elected to such office until he has been a Corporate member Member of four (4) years and shall have served three (3) full terms asa member of Council and</p>	<p>To add the word 'four' in front of number '(4)' to maintain consistency.</p> <p>To add the word 'three' in front of number '(3)' to maintain consistency.</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		not hold office for more than 4 years in succession at a time. The deputy President shall deputise for the President during the latter's absence. The Vice President shall deputise for the President during the absence of both the President and Deputy President.	provided further that he shall not hold office for more than four (4) years in succession at a time. The deputy President shall deputise for the President during the latter's absence. The Vice President shall deputise for the President during the absence of both the President and Deputy President.	To substitute 'member' with 'Member' to maintain consistency.
21.	8.6	<p>Honorary Secretary</p> <p>The Honorary Secretary shall be elected at the Annual General Meeting of the Institute provided that no person shall be elected to such office until he has been a Corporate member of 3 years and shall have served 2 full terms as a member of Council and provided further that he shall not hold office for more than 4 years in succession at a time. The Honorary Secretary shall conduct the business of the Institute in accordance with this Constitution and Bye-Laws and shall carry out the instruction of the Council. He shall be responsible for conducting all correspondence and keeping all books, documents and papers except the accounts and financial records.</p>	<p>Honorary Secretary</p> <p>The Honorary Secretary shall be elected at the Annual General Meeting of the Institute provided that no person shall be elected to such office until he has been a Corporate member of three (3) years and shall have served two (2) full terms as a member of Council and provided further that he shall not hold office for more than four (4) years in succession at a time. The Honorary Secretary shall conduct the business of the Institute in accordance with this Constitution and Bye-Laws and shall carry out the instruction of the Council. He shall be responsible for conducting all correspondence and keeping all books, documents and papers except the accounts and financial records.</p>	<p>To substitute 'member' with 'Member' to maintain consistency</p> <p>To add the word 'three' in front of number '(3)' to maintain consistency</p> <p>To add the word 'two' in front of number '(2)' to maintain consistency</p> <p>To add the word 'four' in front of number '(4)' to maintain consistency</p>
22.	8.7	<p>Honorary Treasurer</p> <p>The Honorary Treasurer shall be elected at the Annual General Meeting of the</p>	<p>Honorary Treasurer</p> <p>The Honorary Treasurer shall be elected at the Annual General Meeting of the</p>	To substitute 'member' with 'Member' to maintain consistency

APPENDIX 3: PROPOSED AMENDMENTS TO THE PAM CONSTITUTION FOR TYPOLOGICAL ERRORS, AND CORRECTIONS TO SPELLING, NUMBERING, TERMS TO MAINTAIN CONSISTENCY THROUGHOUT THE CONSTITUTION

No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>Institute provided that no person shall be elected to such office until he has been a Corporate member of 3 years and shall have served 2 full terms as a member of Council and provided further that he shall not hold office for more than 4 years in successions at a time. The Honorary Treasurer shall be responsible for the finance of the Institute. He shall keep accounts of all its financial transactions of the Institute and shall be responsible for their correctness.</p>	<p>Institute provided that no person shall be elected to such office until he has been a Corporate member Member of three (3) years and shall have served two (2) full terms as a member of Council and provided further that he shall not hold office for more than four (4) years in successions at a time. The Honorary Treasurer shall be responsible for the finance of the Institute. He shall keep accounts of all its financial transactions of the Institute and shall be responsible for their correctness.</p>	<p>To add the word 'three' in front of number '(3)' to maintain consistency</p> <p>To add the word 'two' in front of number '(2)' to maintain consistency</p> <p>To add the word 'four' in front of number '(4)' to maintain consistency</p>
23.	8.8	<p>Ordinary Member of Council</p> <p>Ordinary members of Council which shall be not more than thirteen in number and shall be elected at the Annual General Meeting of the Institute provided that the members to be elected must be a Corporate member and shall have served two full terms on one or more committees of the Institute or chapters of the Institute as a Corporate or Graduate Member.</p>	<p>Ordinary Member of Council</p> <p>Ordinary members Member of Council which shall be not more than thirteen (13) in number and shall be elected at the Annual General Meeting of the Institute provided that the members to be elected must be a Corporate member and shall have served two (2) full terms on one (1) or more committees of the Institute or chapters of the Institute as a Corporate or Graduate Member.</p>	<p>To substitute 'member' with 'Member' to maintain consistency</p> <p>To add number '(13)' behind the word 'thirteen' to maintain consistency</p> <p>To add number '(2)' behind the word 'two' to maintain consistency</p> <p>To add number '(1)' behind the word 'one' to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
24.	8.8A	<p>Graduate Representative on Council</p> <p>a) One (1) representative shall be elected to Council from amongst the Graduate members.</p> <p>b) The candidates for Graduate representative on Council shall have served one full term as an active member on one or more committees of the Institute or chapters of the Institute.</p> <p>c) The Graduate Representative on Council shall have voting rights in Council.</p>	<p>Graduate Representative on Council</p> <p>a) One (1) representative shall be elected to Council from amongst the Graduate members.</p> <p>b) The candidates for Graduate representative on Council shall have served one (1) full term as an active member on one (1) or more committees of the Institute or chapters of the Institute.</p> <p>c) The Graduate Representative on Council shall have voting rights in Council.</p>	<p>To add number '(1)' behind the word 'one' to maintain consistency</p>
25.	8.10	<p>Nominated Members of Council</p> <p>Not more than four past presidents, other than the Immediate Past President, may be nominated to the Council by the newly elected Council for the year.</p> <p>Not more than two (2) PAM Non-Corporate Members from any of the following classes (and not more than one from each class);</p> <p>Academic,</p> <p>Associate Graduate, or</p> <p>Student,</p>	<p>Nominated Members of Council</p> <p>Not more than four (4) past presidents, other than the Immediate Past President, may be nominated to the Council by the newly elected Council for the year.</p> <p>Not more than two (2) PAM Non-Corporate Members from any of the following classes (and not more than one from each class);</p> <p>Academic,</p> <p>Associate Graduate, or</p> <p>Student,</p>	<p>To add number '(4)' behind the word 'four' to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>may be nominated to the Council by the newly elected Council subject to the following :</p> <p>The nominated Non-Corporate Member on Council shall not have any voting rights in Council;</p> <p>The candidates for Non-Corporate Members on Council must have been a PAM member for at least one year and a member of any committee established under Clause 8.22 for a minimum of one year.</p>	<p>may be nominated to the Council by the newly elected Council subject to the following :</p> <p>The nominated Non-Corporate Member on Council shall not have any voting rights in Council;</p> <p>The candidates for Non-Corporate Members on Council must have been a PAM member for at least one year and a member of any committee established under Clause 8.22 for a minimum of one (1) year.</p>	<p>To add number '(1)' behind the word 'one'</p>
26.	8.19	<p>Bye-Laws</p> <p>(a) The Council may from time to time make such Bye-Laws as they may judge necessary for the carrying on the business of the Institute, and may at any time in like manner, approve, annul or vary any Bye-Laws.</p> <p>(b) All Bye-Laws for the time being in force, shall be binding on the members of the Institute and shall have full effect accordingly; provided that notice of such Bye- Laws or recession or alterations thereto shall be notified to all members in writing thirty days before becoming effective, during which time any fifty Corporate Members may by notice in writing to</p>	<p>Bye-Laws</p> <p>(a) The Council may from time to time make such Bye-Laws as they may judge necessary for the carrying out the business of the Institute, and may at any time in like manner, approve, annul or vary any Bye-Laws.</p> <p>(b) All Bye-Laws for the time being in force, shall be binding on the members of the Institute and shall have full effect accordingly; provided that notice of such Bye- Laws or recession or alterations thereto shall be notified to all members in writing thirty (30) days before becoming effective, during which time any fifty (50) Corporate Members may by notice in writing to</p>	<p>To add number '(30)' behind the word 'thirty' to maintain consistency.</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>the Honorary Secretary, require an Extraordinary General Meeting to be convened for the purpose of considering, confirming or revoking the same.</p> <p>(c) If no such notice is received by the Honorary Secretary, the Bye-Laws shall become binding on all members at the expiry of the above mentioned thirty days subject to the prior approval of the Registrar of Societies.</p>	<p>the Honorary Secretary, require an Extraordinary General Meeting to be convened for the purpose of considering, confirming or revoking the same.</p> <p>(c) If no such notice is received by the Honorary Secretary, the Bye-Laws shall become binding on all members at the expiry of the above mentioned thirty (30) days subject to the prior approval of the Registrar of Societies.</p>	<p>To add number '(50)' behind the word 'fifty' to maintain consistency.</p> <p>To add number '(30)' behind the word 'thirty' to maintain consistency.</p>
27.	8.24	<p>Investment of Moneys</p> <p>The Council shall, unless otherwise directed by any deed or trust, have power to invest any fees, surplus income, funds, donations or endowment in any of the following investments:</p> <p>(a) Loans or securities of the government.</p> <p>(b) Mortgages and other securities.</p> <p>(c) Bonds, debentures, debenture stock or mortgages or the fully paid guaranteed or preference or ordinary stock or shares of ordinary preferred or deferred or other stock or shares of any company.</p>	<p>Investment of Moneys</p> <p>The Council shall, unless otherwise directed by any deed or trust, have power to invest any fees, surplus income, funds, donations or endowment in any of the following investments:</p> <p>(a) Loans or securities of the government.</p> <p>(b) Mortgages and other securities.</p> <p>(c) Bonds, debentures, debenture stock or mortgages or the fully paid guaranteed or preference or ordinary stock or shares of ordinary preferred or deferred or other stock or shares of any company.</p>	

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>(d) Purchase of immovable property situated within Malaysia. Such investments shall be managed by Trustees appointed by the Councils per by-laws. The Council may from time to time direct the Trustees to alter or vary such investment for others of a nature hereby authorised. The trustees shall hold such investment upon trust to be dealt with and disposed off as the Councilshall from time to time direct.</p> <p>(e) (i) Set up a wholly-owned subsidiary company or companies registered under the Companies Act to undertake activities of the Institute as may be directed by the Council. Such company/companies shall be managed by Directors appointed by the Council.</p> <p>(ii) All moneys and profits accruing to the Institute from participation in any business shall be applied solely towards the furtherance, promotion andexecution of the objects of the Institute and no portion thereof shall be paid by way of dividend, bonus or profits to any member of the Institute,</p>	<p>(d) Purchase of immovable property situated within Malaysia. Such investments shall be managed by Trustees appointed by the Councils-as per by-laws. The Council may from time to time direct the Trustees to alter or vary such investment for others of a nature hereby authorised. The trustees shall hold such investment upon trust to be dealt with and disposed off as the Councilshall from time to time direct.</p> <p>(e) (i) Set up a wholly-owned subsidiary company or companies registered under the Companies Act to undertake activities of the Institute as may be directed by the Council. Such company/companies shall be managed by Directors appointed by the Council.</p> <p>(ii) All moneys and profits accruing to the Institute from participation in any business shall be applied solely towards the furtherance, promotion andexecution of the objects of the Institute and no portion thereof shall be paid by way of dividend, bonus or profits to</p>	<p>To remove 's' add the word 'as'</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		provided that nothing herein expressed or contained shall prevent the payment in good faith of remuneration or expenses or both to any officer or servant of the Institute, or other person or persons for services actually rendered by him or them to the Institute.	any member of the Institute, provided that nothing herein expressed or contained shall prevent the payment in good faith of remuneration or expenses or both to any officer or servant of the Institute, or other person or persons for services actually rendered by him or them to the Institute.	
28.	9.2	<p>Immediate Past President</p> <p>The Immediate Past President shall not hold office for more than two years in succession at a time. As a member of Council, he shall provide continuity to Council.</p>	<p>Immediate Past President</p> <p>The Immediate Past President shall not hold office for more than two (2) years in succession at a time. As a member of Council, he shall provide continuity to Council.</p>	To add number '(2)' behind the word 'two' to maintain consistency
29.	9.3	<p>Deputy President and Vice President</p> <p>The deputy President shall deputise for the President during the latter's absence. The Vice President shall deputise for the President during the absence of both the President and Deputy President.</p>	<p>Deputy President and Vice President</p> <p>The deputy Deputy President shall deputise for the President during the latter's absence. The Vice President shall deputise for the President during the absence of both the President and Deputy President.</p>	To substitute 'deputy' with 'Deputy'
30.	9.6	<p>Management of the Institute</p> <p>The day to day management of the Institute shall be carried out by the five designated office bearers on behalf of the Council. They may exercise all such</p>	<p>Management of the Institute</p> <p>The day to day management of the Institute shall be carried out by the five designated office bearers on behalf of the Council. They may exercise all such</p>	To add the words 'Ringgit Malaysia Ten Thousand' in font or

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>powers of the Institute, and do on behalf of the Institute all such acts as may be exercised and done by the Institute, and as are not by the Constitution required to be exercised or done by the Institute in General Meeting, subject nevertheless to the Constitution as may be amended by the Institute in General Meeting from time to time, but no amendment made by the Institute in General Meeting shall invalidate any prior act of the Council which would have been valid if such Constitution had not been made. Any expenditure of less than RM10,000.00 for administrative purpose of the Institute may be approved by the President. Expenditure of more than the said sum shall not be incurred without the approval of the Council.</p>	<p>powers of the Institute, and do on behalf of the Institute all such acts as may be exercised and done by the Institute, and as are not by the Constitution required to be exercised or done by the Institute in General Meeting, subject nevertheless to the Constitution as may be amended by the Institute in General Meeting from time to time, but no amendment made by the Institute in General Meeting shall invalidate any prior act of the Council which would have been valid if such Constitution had not been made. Any expenditure of less than Ringgit Malaysia Ten Thousand (RM10,000.00) for administrative purpose of the Institute may be approved by the President. Expenditure of more than the said sum shall not be incurred without the approval of the Council.</p>	<p>'(RM 10,000.00) to maintain consistency</p>
31.	10.1.1	<p>Investment of Moneys not exceeding RM500,000.00</p> <p>The Council shall, unless otherwise directed by any deed or trust, have power to invest any fees, surplus income, funds, donations or endowment in any of the following investments:</p> <ul style="list-style-type: none"> (a) Loans or securities of the government. (b) Mortgages and other securities. 	<p>Investment of Moneys not exceeding Ringgit Malaysia Five Hundred Thousand (RM500,000.00)</p> <p>The Council shall, unless otherwise directed by any deed or trust, have power to invest any fees, surplus income, funds, donations or endowment in any of the following investments:</p> <ul style="list-style-type: none"> (a) Loans or securities of the government. 	<p>To add the words 'Ringgit Malaysia Five Hundred Thousand' in front of '(RM 500,000.00) to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>(c) Bonds, debentures, debenture stock or mortgages or the fully paidguaranteed or preference or ordinary stock or shares of ordinary preferred or deferred or other stock or shares of any company.</p> <p>(d) Purchase of immovable property situated within Malaysia. Such investments shall be managed by Trustees appointed by the Councils per by-laws. The Council may from time to time direct the Trustees to alter or vary such investment for others of a nature hereby authorised. The trustees shall hold such investment upon trust to be dealt with and disposed off as the Council shall from time to time direct.</p> <p>(e) (i) Set up a wholly-owned subsidiary company or companies registered under the Companies Act to undertake activities ofthe Institute as may be directed by the Council. Such company/companies shall be managed by Directors appointed by the Council.</p>	<p>(b) Mortgages and other securities.</p> <p>(c) Bonds, debentures, debenture stock or mortgages or the fully paidguaranteed or preference or ordinary stock or shares of ordinary preferred or deferred or other stock or shares of any company.</p> <p>(d) Purchase of immovable property situated within Malaysia. Such investments shall be managed by Trustees appointed by the Councils per by-laws. The Council may from time to time direct the Trustees to alter or vary such investment for others of a nature hereby authorised. The trustees shall hold such investment upon trust to be dealt with and disposed off as the Council shall from time to time direct.</p> <p>(e) (i) Set up a wholly-owned subsidiary company or companies registered under the Companies Act to undertake activities ofthe Institute as may be directed by the Council. Such company/companies shall be managed by Directors appointed by the Council.</p>	

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>(ii) All moneys and profits accruing to the Institute from participation in any business shall be applied solely towards the furtherance, promotion and execution of the objects of the Institute and no portion thereof shall be paid by way of dividend, bonus or profits to any member of the Institute, provided that nothing herein expressed or contained shall prevent the payment in good faith of remuneration or expenses or both to any officer or servant of the Institute, or other person or persons for services actually rendered by him or them to the Institute.</p>	<p>(ii) All moneys and profits accruing to the Institute from participation in any business shall be applied solely towards the furtherance, promotion and execution of the objects of the Institute and no portion thereof shall be paid by way of dividend, bonus or profits to any member of the Institute, provided that nothing herein expressed or contained shall prevent the payment in good faith of remuneration or expenses or both to any officer or servant of the Institute, or other person or persons for services actually rendered by him or them to the Institute.</p>	
32.	10.1.2	<p>Investment of Moneys exceeding RM500,000.00</p> <p>Any investment by the Institute above RM500,000.00 shall be approved at the AGM or EGM.</p>	<p>Investment of Moneys exceeding Ringgit Malaysia Five Hundred Thousand (RM500,000.00)</p> <p>Any investment by the Institute above Ringgit Malaysia Five Hundred Thousand (RM500,000.00) shall be approved at the AGM or EGM.</p>	<p>To add the words 'Ringgit Malaysia Five Hundred Thousand' in front of '(RM 500,000.00) to maintain consistency</p>
33.	10.2	<p>Bank Account</p> <p>All money belonging to the Institute and not invested in accordance with clause</p>	<p>Bank Account</p> <p>All money belonging to the Institute and not invested in accordance with clause</p>	

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>10.1, shall be deposited by the Council on account of and for the use of the Institute with licensed banks or financial institutions as the Council shall from time to time determine.</p> <p>Cheques on the Institute’s banks, until otherwise from time to time resolved by the Council, shall be signed by any two of the three following Office Bearers ~ President, Deputy President and the Honorary Treasurer for the time being.</p> <p>Online transactions involving the Institute’s accounts, until otherwise from time to time resolved by the Council, shall be authorised by any two of the three following Office Bearers ~ President, Deputy President and the Honorary Treasurer for the time being.</p>	<p>10.1, shall be deposited by the Council on account of and for the use of the Institute with licensed banks or financial institutions as the Council shall from time to time determine.</p> <p>Cheques on the Institute’s banks, until otherwise from time to time resolved by the Council, shall be signed by any two (2) of the three (3) following Office Bearers ~ President, Deputy President and the Honorary Treasurer for the time being.</p> <p>Online transactions involving the Institute’s accounts, until otherwise from time to time resolved by the Council, shall be authorised by any two (2) of the three (3) following Office Bearers ~ President, Deputy President and the Honorary Treasurer for the time being.</p>	<p>To add number ‘(2)’ behind the word ‘two’ to maintain consistency</p> <p>To add number ‘(3)’ behind the word ‘three’ to maintain consistency</p>
34.	15.1	<p>Chapters’ Meetings</p> <p>The Chapter Committee shall hold meetings whenever deemed necessary by giving at least 7 days’ notice. The quorum for a meeting of the Chapter Committee shall be at least one-half of its members.</p> <p>The rules and procedures governing meetings, elections and voting at the Chaptershall follow that for the Institute as laid down in the Constitution or any</p>	<p>Chapters’ Meetings</p> <p>The Chapter Committee shall hold meetings whenever deemed necessary by giving at least seven (7) days’ notice. The quorum for a meeting of the Chapter Committee shall be at least one-half of its members.</p> <p>The rules and procedures governing meetings, elections and voting at the Chaptershall follow that for the Institute as laid down in the Constitution or any other</p>	<p>To add the word ‘seven’ in front of ‘(7)’ to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>other method approved by the Chapters.</p> <p>The quorum for a General Meeting of a Chapter shall be twice the number of the Chapter Committee. The Chapter Chairman shall preside at all Chapter General Meetings and Chapter Committee meetings. He shall have a casting vote and shall sign the Minutes of each meeting at the time they are approved.</p> <p>The other members of the Chapter Committee shall be elected at the General Meeting of the Chapter and shall hold office until the next General Meeting.</p>	<p>method approved by the Chapters.</p> <p>The quorum for a General Meeting of a Chapter shall be twice the number of the Chapter Committee. The Chapter Chairman shall preside at all Chapter General Meetings and Chapter Committee meetings. He shall have a casting vote and shall sign the Minutes of each meeting at the time they are approved.</p> <p>The other members of the Chapter Committee shall be elected at the General Meeting of the Chapter and shall hold office until the next General Meeting.</p>	
35.	16.1	<p>Each constituted Chapter of the Institute shall have a Chapter Committee consisting of a Chairman, Deputy Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, Immediate Past Chairman and not more than 9 (nine) other Committee members and may include not more than 4 (four) Past Chairmen who, other than the Immediate Past Chairman, may be nominated by the newly elected Chapters' Committees and not more than 9 (nine) other Committee members. Only Corporate Members of the Institute practicing or working in the area of the constituted Chapter shall be eligible to be</p>	<p>Each constituted Chapter of the Institute shall have a Chapter Committee consisting of a Chairman, Deputy Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, Immediate Past Chairman and not more than 9 (nine) other Committee members and may include not more than 4 (four) Past Chairmen who, other than the Immediate Past Chairman, may be nominated by the newly elected Chapters' Committees and not more than 9 (nine) other Committee members. Only Corporate Members of the Institute practicing or working in the area of the constituted Chapter shall be eligible to be</p>	

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>members of the above said Chapter. A Chapter Committee shall have the sole management of the affairs, business, income and expenditure of the Chapter subject always to the general control of the Council of the Institute. The Council shall define the area of each Chapter when it is being constituted. The establishment of Chapters shall be consented by a simple majority decision at the meeting of the Council upon a resolution to that effect and subject to the approval of the Registrar of Societies.</p> <p>The Chapter Chairman shall preside at all Chapter general meetings and Chapter Committee meetings. He shall have a casting vote and shall sign the Minutes of each meeting at the time they are approved.</p> <p>The Chapter Deputy Chairman shall deputise for the Chapter Chairman during the latter's absence. The Chapter Vice Chairman shall deputise for the Chapter Chairman and the Deputy Chairman during the absence of both.</p> <p>The Chapter Honorary Secretary shall keep all the records and papers of the Chapter which shall be made available on demand to the Council of the Institute. He shall take down and circulate Minutes of all meetings of the Chapter and the</p>	<p>members of the above said Chapter. A Chapter Committee shall have the sole management of the affairs, business, income and expenditure of the Chapter subject always to the general control of the Council of the Institute. The Council shall define the area of each Chapter when it is being constituted. The establishment of Chapters shall be consented by a simple majority decision at the meeting of the Council upon a resolution to that effect and subject to the approval of the Registrar of Societies.</p> <p>The Chapter Chairman shall preside at all Chapter general meetings and Chapter Committee meetings. He shall have a casting vote and shall sign the Minutes of each meeting at the time they are approved.</p> <p>The Chapter Deputy Chairman shall deputise for the Chapter Chairman during the latter's absence. The Chapter Vice Chairman shall deputise for the Chapter Chairman and the Deputy Chairman during the absence of both.</p> <p>The Chapter Honorary Secretary shall keep all the records and papers of the Chapter which shall be made available on demand to the Council of the Institute. He shall take down and circulate Minutes of all meetings of the Chapter and the</p>	

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>Chapter Committee and shall remit a copy of the Minutes of such meeting to the Hon Secretary of the Institute not later than seven days after each meeting. In consultation with the other Chapter Committee members he shall prepare the Chapter Annual Report which shall be circulated to all Chapter members and shall remit two copies to the Hon Secretary of the Institute who shall present them at the next meeting of the Council of the Institute. He shall maintain a register of names, postal addresses and/or e-mail addresses and mobile telephone numbers of Chapter members and shall inform the Hon Secretary of the Institute of all changes therein.</p> <p>The Chapter Honorary Treasurer shall deal with the financial affairs of the Chapter and shall keep proper-financial records. He shall prepare the Annual Accounts which after audit shall be circulated to all Chapter members together with the Chapter Annual Report and shall remit two copies of the Audited Annual Accounts to the Hon Secretary of the Institute. In conjunction with the Chairman of the Chapter he shall operate the bank accounts, if any, of the Chapter, and shall be personally responsible for all monies and other property of the Institute which pass</p>	<p>Chapter Committee and shall remit a copy of the Minutes of such meeting to the Hon Secretary of the Institute not later than seven (7) days after each meeting. In consultation with the other Chapter Committee members he shall prepare the Chapter Annual Report which shall be circulated to all Chapter members and shall remit two (2) copies to the Hon Secretary of the Institute who shall present them at the next meeting of the Council of the Institute. He shall maintain a register of names, postal addresses and/or e-mail addresses and mobile telephone numbers of Chapter members and shall inform the Hon Secretary of the Institute of all changes therein.</p> <p>The Chapter Honorary Treasurer shall deal with the financial affairs of the Chapter and shall keep proper-financial records. He shall prepare the Annual Accounts which after audit shall be circulated to all Chapter members together with the Chapter Annual Report and shall remit two (2) copies of the Audited Annual Accounts to the Hon Secretary of the Institute. In conjunction with the Chairman of the Chapter he shall operate the bank accounts, if any, of the Chapter, and shall be personally responsible for all monies and other property of the Institute which pass through his hands.</p>	<p>To add number '(7)' behind the word 'seven' to maintain consistency</p> <p>To add number '(2)' behind the word 'two' to maintain consistency</p>

APPENDIX 3: PROPOSED AMENDMENTS TO THE PAM CONSTITUTION FOR TYPOLOGICAL ERRORS, AND CORRECTIONS TO SPELLING, NUMBERING, TERMS TO MAINTAIN CONSISTENCY THROUGHOUT THE CONSTITUTION

No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		through his hands.		To add number '(2)' behind the word 'two' to maintain consistency
36.	16.2	<p>Nominated Members of Chapters</p> <p>Not more than two Non-Corporate Members from any of the following categories</p> <ul style="list-style-type: none"> i. Academic ii. Graduate, iii. Associate Graduate, or iv. Student, <p>may be nominated to the Committee by the newly elected Chapter Committee.</p> <ul style="list-style-type: none"> a) The Non-Corporate Members shall not have voting right; b) The candidates for Non-Corporate Member on Chapter Committee must have been aPAM Member for at least one year. 	<p>Nominated Members of Chapters</p> <p>Not more than two (2) Non-Corporate Members from any of the following categories</p> <ul style="list-style-type: none"> j. Academic ii. Graduate, iii. Associate Graduate, or iv. Student, <p>may be nominated to the Committee by the newly elected Chapter Committee.</p> <ul style="list-style-type: none"> c) The Non-Corporate Members shall not have voting right; d) The candidates for Non-Corporate Member on Chapter Committee must have been aPAM Member for at least one (1) year. 	<p>To add number '(2)' behind the word 'two'</p> <p>To add number '(1)' behind the word 'one'</p>
37.	17.1	Each constituted Chapter of the Institute shall have a Chapter Committee consisting of a Chairman, Deputy Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer and 6 other Committee members. Only Corporate Members of the Institute practicing or working in the area of the constituted Chapter shall be eligible to be members of the above said Chapter. A	Each constituted Chapter of the Institute shall have a Chapter Committee consisting of a Chairman, Deputy Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer and 6 nine (9) other Committee members. Only Corporate Members of the Institute practicing or working in the area of the constituted Chapter shall be eligible to be members of the above said Chapter. A	To substitute number '6' with number '9' to be consistent with Clause 16.1

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>Chapter Committee shall have the sole management of the affairs, business, income and expenditure of the Chapter subject always to the general control of the Council of the Institute. The Council shall define the area of each Chapter when it is being constituted. The establishment of Chapters shall be consented by a simple majority decision at the meeting of the Council upon a resolution to that effect and subject to the approval of the Registrar of Societies.</p> <p>The Chapter Chairman shall preside at all Chapter general meetings and Chapter Committee meetings. He shall have a casting vote and shall sign the Minutes of each meeting at the time they are approved.</p> <p>The Chapter Deputy Chairman shall deputise for the Chapter Chairman during the latter's absence. The Chapter Vice Chairman shall deputise for the Chapter Chairman and the Deputy Chairman during the absence of both.</p> <p>The Chapter Honorary Secretary shall keep all the records and papers of the Chapter which shall be made available on demand to the Council of the Institute. He shall take down and circulate Minutes of all meetings of the Chapter and the Chapter Committee and shall remit a</p>	<p>Chapter Committee shall have the sole management of the affairs, business, income and expenditure of the Chapter subject always to the general control of the Council of the Institute. The Council shall define the area of each Chapter when it is being constituted. The establishment of Chapters shall be consented by a simple majority decision at the meeting of the Council upon a resolution to that effect and subject to the approval of the Registrar of Societies.</p> <p>The Chapter Chairman shall preside at all Chapter general meetings and Chapter Committee meetings. He shall have a casting vote and shall sign the Minutes of each meeting at the time they are approved.</p> <p>The Chapter Deputy Chairman shall deputise for the Chapter Chairman during the latter's absence. The Chapter Vice Chairman shall deputise for the Chapter Chairman and the Deputy Chairman during the absence of both.</p> <p>The Chapter Honorary Secretary shall keep all the records and papers of the Chapter which shall be made available on demand to the Council of the Institute. He shall take down and circulate Minutes of all meetings of the Chapter and the Chapter Committee and shall remit a</p>	<p>To add number '(7)' behind the word 'seven' to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>copy of the Minutes of such meeting to the Honorary Secretary of the Institute not later than seven days after each meeting. In consultation with the other Chapter Committee members he shall prepare the Chapter Annual Report which shall be circulated to all Chapter members and shall remit two copies to the Hon Secretary of the Institute who shall present them at the next meeting of the Council of the Institute. He shall maintain a register of names, postal addresses and/or e-mail addresses and mobile telephone numbers of Chapter members and shall inform the Hon Secretary of the Institute of all changes therein.</p> <p>The Chapter Honorary Treasurer shall deal with the financial affairs of the Chapter and shall keep proper-financial records. He shall prepare the Annual Accounts which after audit shall be circulated to all Chapter members together with the Chapter Annual Report and shall remit two copies of the Audited Annual Accounts to the Hon Secretary of the Institute. In conjunction with the Chairman of the Chapter he shall operate the bank accounts, if any, of the Chapter, and shall be personally responsible for all monies and other property of the Institute which pass through his hands.</p>	<p>copy of the Minutes of such meeting to the Honorary Secretary of the Institute not later than seven (7) days after each meeting. In consultation with the other Chapter Committee members he shall prepare the Chapter Annual Report which shall be circulated to all Chapter members and shall remit two (2) copies to the Hon Secretary of the Institute who shall present them at the next meeting of the Council of the Institute. He shall maintain a register of names, postal addresses and/or e-mail addresses and mobile telephone numbers of Chapter members and shall inform the Hon Secretary of the Institute of all changes therein.</p> <p>The Chapter Honorary Treasurer shall deal with the financial affairs of the Chapter and shall keep proper-financial records. He shall prepare the Annual Accounts which after audit shall be circulated to all Chapter members together with the Chapter Annual Report and shall remit two (2) copies of the Audited Annual Accounts to the Hon Secretary of the Institute. In conjunction with the Chairman of the Chapter he shall operate the bank accounts, if any, of the Chapter, and shall be personally responsible for all monies and other property of the Institute which pass through his hands.</p>	<p>To add number '(2)' behind the word 'two' to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
38.	20.1	<p>Amendment to the Constitution</p> <p>20.1.1 This Constitution may not be amended or altered except by the concurring vote of not less than two-thirds of the total membership of the Corporate Members registered as being present at the Extraordinary General Meeting as held in accordance with Clause 7.4(c).</p> <p>20.1.2 No proposal to amend or alter the Constitution shall be considered unless it has been submitted in writing to the Council at least four weeks before the day of the meeting.</p> <p>20.1.3 Such alterations or amendments shall be submitted to the Registrar of Societies within 60 days of being passed by the general meeting and shall take effect from the date of their approval by the Registrar of Societies.</p>	<p>Amendment to the Constitution</p> <p>20.1.1 This Constitution may not be amended or altered except by the concurring vote of not less than two-thirds of the total membership of the Corporate Members registered as being present at the Extraordinary General Meeting as held in accordance with Clause 7.4(c).</p> <p>20.1.2 No proposal to amend or alter the Constitution shall be considered unless it has been submitted in writing to the Council at least four (4) weeks before the day of the meeting.</p> <p>20.1.3 Such alterations or amendments shall be submitted to the Registrar of Societies within sixty (60) days of being passed by the general meeting and shall take effect from the date of their approval by the Registrar of Societies.</p>	<p>To add number '(4)' behind the word 'four' to maintain consistency</p> <p>To add the word 'sixty' in front of number '(60)' to maintain consistency</p>
39.	20.2	<p>Bye-Laws</p> <p>The Council may from time to time make such Bye-Laws as they may judge necessary for the carrying on the</p>	<p>Bye-Laws</p> <p>The Council may from time to time make such Bye-Laws as they may judge necessary for the carrying on the business</p>	

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>business of the Institute, and may at any time in like manner, approve, annul or vary any Bye-Laws.</p> <p>All Bye-Laws for the time being in force, shall be binding on the members of the Institute and shall have full effect accordingly; provided that notice of such Bye- Laws or recession or alterations thereto shall be notified to all members in writing thirty days before becoming effective, during which time any fifty Corporate Members may by notice in writing to the Honorary Secretary, require an Extraordinary General Meeting to be convened for the purpose of considering, confirming or revoking the same.</p> <p>If no such notice is received by the Honorary Secretary, the Bye-Laws shall become binding on all members at the expiry of the above mentioned thirty (30) days.</p>	<p>of the Institute, and may at any time in like manner, approve, annul or vary any Bye-Laws.</p> <p>All Bye-Laws for the time being in force, shall be binding on the members of the Institute and shall have full effect accordingly; provided that notice of such Bye- Laws or recession or alterations thereto shall be notified to all members in writing thirty (30) days before becoming effective, during which time any fifty (50) Corporate Members may by notice in writing to the Honorary Secretary, require an Extraordinary General Meeting to be convened for the purpose of considering, confirming or revoking the same.</p> <p>If no such notice is received by the Honorary Secretary, the Bye-Laws shall become binding on all members at the expiry of the above mentioned thirty (30) days.</p>	<p>To add number '(30)' behind the word 'thirty' to maintain consistency</p> <p>To add number '(50)' behind the word 'fifty' to maintain consistency</p>
40.	24.1	<p>Election Officer and Deputy Election Officer</p> <p>Not less than thirty-five days before the day appointed for Annual General Meeting, the Council shall appoint a member as an Election Officer and another member as Deputy Election</p>	<p>Election Officer and Deputy Election Officer</p> <p>Not less than thirty five (35) days before the day appointed for Annual General Meeting, the Council shall appoint a member as an Election Officer and another member as Deputy Election</p>	<p>To add number '(35)' behind the word 'thirty-five' to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>Officer who will not be standing for any office or proposing or seconding a candidate for election. The Election Officer shall be responsible for the conduct of the election of Council in accordance with the Constitution and Byelaws. The Deputy Election Officer's role is as a stand-in support person to assist the Election Officer and only takes over any of the role of the Election Officer in the event where the Election Officer is unable to carry out his duties.</p>	<p>Officer who will not be standing for any office or proposing or seconding a candidate for election. The Election Officer shall be responsible for the conduct of the election of Council in accordance with the Constitution and Byelaws. The Deputy Election Officer's role is as a stand-in support person to assist the Election Officer and only takes over any of the role of the Election Officer in the event where the Election Officer is unable to carry out his duties.</p>	
41.	24.2	<p>Not less than thirty-five days before the day appointed for the Annual General Meeting, the Honorary Secretary on the direction of the Election Officer shall cause to be delivered to all Corporate Members, notification to nominate a President, Deputy President, Vice President, Honorary Secretary, Honorary Treasurer and not more than thirteen ordinary members of Council. For the avoidance of doubt, electronic transmission of such notification, ie; by email or the short messaging service (SMS) shall be deemed to constitute delivery to all Corporate Members.</p>	<p>Not less than thirty five (35) days before the day appointed for the Annual General Meeting, the Honorary Secretary on the direction of the Election Officer shall cause to be delivered to all Corporate Members, notification to nominate a President, Deputy President, Vice President, Honorary Secretary, Honorary Treasurer and not more than thirteen (13) ordinary-members Ordinary Members of Council. For the avoidance of doubt, electronic transmission of such notification, ie; by email or the short messaging service (SMS) shall be deemed to constitute delivery to all Corporate Members.</p>	<p>To add number '(35)' behind the word 'thirty-five' to maintain consistency</p> <p>To add number '(13)' behind the word 'thirteen' to maintain consistency</p> <p>To substitute 'ordinary member' with 'Ordinary Members' to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
42.	24.3	Nominations shall only be valid if made by two Corporate members (as Proposer and Seconder) through the electronic voting platform. Such nominations must be made and accepted through the electronic voting platform by the appointed close of Nominations.	Nominations shall only be valid if made by two (2) Corporate members Members (as Proposer and Seconder) through the electronic voting platform. Such nominations must be made and accepted through the electronic voting platform by the appointed close of Nominations.	To add number '(2)' behind the word 'two' to maintain consistency To replace the word 'members' with 'Members' to maintain consistency
43.	24.4	The Election Officer shall prepare a list of nominated (members) candidates together with the Council's nomination list, if any, for President, Deputy President, Vice President, Honorary Secretary, Honorary Treasurer, and such list shall be sent to all Corporate members in accordance with the Bye-laws. For the avoidance of doubt, uploading of the list of candidates onto the electronic voting platform and electronic notification of the opening of voting shall be deemed to constitute delivery of such a list to all Corporate members. The names of all candidates for election shall be printed in the same type and in alphabetical order. Nomination from the floor will not be accepted at the Annual General Meeting.	The Election Officer shall prepare a list of nominated (members) candidates together with the Council's nomination list, if any, for President, Deputy President, Vice President, Honorary Secretary, Honorary Treasurer, and such list shall be sent to all Corporate members Members in accordance with the Bye-laws. For the avoidance of doubt, uploading of the list of candidates onto the electronic voting platform and electronic notification of the opening of voting shall be deemed to constitute delivery of such a list to all Corporate members. The names of all candidates for election shall be printed in the same type and in alphabetical order. Nomination from the floor will not be accepted at the Annual General Meeting.	To replace the word 'members' with 'Members' to maintain consistency
44.	24.6	Scrutineers No less than three scrutineers, who must be Corporate Members, shall be	Scrutineers No less than three (3) scrutineers, who must be Corporate Members, shall be	

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>selected amongst the Corporate Members present at the Annual General Meeting by the Election Officer. The scrutineers at the direction of the Election Officer shall be responsible for verifying the report on the votes. Their decision of the election, and on any matter relating thereto shall be final. No member of Council or candidate for election as such shall be eligible for selection as a Scrutineer.</p>	<p>selected amongst the Corporate Members present at the Annual General Meeting by the Election Officer. The scrutineers at the direction of the Election Officer shall be responsible for verifying the report on the votes. Their decision of the election, and on any matter relating thereto shall be final. No member of Council or candidate for election as such shall be eligible for selection as a Scrutineer.</p>	<p>To add number '(3)' behind the word 'three' to maintain consistency</p>
45.	25.1	<p>Upon a resolution of the Council of which due notice has been given to every member of the Council and which has been carried by fourfifths majority of those present and voting at a Meeting of the Council it shall be competent for the Council to refer any question as to which the Council are of the opinion that the matter is of sufficient importance to take a poll of Corporate Members and thereupon a postal vote on the matters in question, shall be taken by sending a copy of the proposed Resolution a Voting Paper by post to each Corporate Member resident in Malaysia, and the same shall be returnable to the Honorary Secretary not later than fourteen days after it has been posted. Scrutineers appointed by Council, as per Bye-laws, shall count the votes and their decision on any matter relating thereto shall be final, and if the Resolution so submitted to a general poll</p>	<p>Upon a resolution of the Council of which due notice has been given to every member of the Council and which has been carried by fourfifths four-fifths (4/5) majority of those present and voting at a Meeting of the Council it shall be competent for the Council to refer any question as to which the Council are of the opinion that the matter is of sufficient importance to take a poll of Corporate Members and thereupon a postal vote on the matters in question, shall be taken by sending a copy of the proposed Resolution a Voting Paper by post to each Corporate Member resident in Malaysia, and the same shall be returnable to the Honorary Secretary not later than fourteen (14) days after it has been posted. Scrutineers appointed by Council, as per Bye-laws, shall count the votes and their decision on any matter relating thereto shall be final, and if the Resolution so</p>	<p>To substitute the word 'fourfifths' with 'four-fifths' to maintain consistency</p> <p>To add number '(14)' behind the word 'fourteen' to maintain consistency</p>

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No.	Constitution Clause No.	Existing Clause	Proposed Amendment	Rationale / Comment
		<p>be supported by a simple majority of the votes polled it shall be declared carried and shall be the Resolution of the Institute and it shall not be competent to rescind or vary such Resolution for a period of two years thereafter except by another Resolution submitted by the Council to a like general poll and carried by a two-thirds majority on taking of such poll. The Council shall be bound to take a poll under the provisions of this Constitution at any time on receipt of a written requisition signed by not less than fifty Corporate Members, and such poll shall be taken not less than six weeks after the delivery of such requisition to the Honorary Secretary.</p>	<p>submitted to a general poll be supported by a simple majority of the votes polled it shall be declared carried and shall be the Resolution of the Institute and it shall not be competent to rescind or vary such Resolution for a period of two (2) years thereafter except by another Resolution submitted by the Council to a like general poll and carried by a two-thirds majority on taking of such poll. The Council shall be bound to take a poll under the provisions of this Constitution at any time on receipt of a written requisition signed by not less than fifty (50) Corporate Members, and such poll shall be taken not less than six (6) weeks after the delivery of such requisition to the Honorary Secretary.</p>	<p>To add number '(2)' behind the word 'two' to maintain consistency</p> <p>To add number '(50)' behind the word 'fifty' to maintain consistency</p> <p>To add number '(6)' behind the word 'six' to maintain consistency</p>

***** End *****