



Reference No. : MITI.700-11/3/8 ()

Date : 15 September 2021

AS PER DISTRIBUTION LIST

YBhg. Tan Sri / Datuk Seri / Dato' Sri / Datuk / Dato' / Sir / Madam,

GUIDELINE ON DEVELOPMENT OF CENTRALISED LABOUR QUARTERS (CLQ) AND APPLICATION PROCEDURE FOR TEMPORARY LABOUR QUARTERS (TLQ)

I would like to inform that the Ministry of Housing and Local Government (*Kementerian Perumahan dan Kerajaan Tempatan – KPKT*) and PLANMalaysia, have approved the following Procedure/Guideline:

- i. **Circular for Application Procedure For the Provision of Short Term Labour Quarters**
Prosedur Permohonan Bagi Penyediaan Penginapan Pekerja Secara Jangka Pendek – Attachment 1; and
- ii. **Planning Guideline for Centralised Labour Quarters (CLQ)**
Garis Panduan Perancangan Penginapan Pekerja Berpusat – Attachment 2.

2. Both the Circular on Short Term Labour Quarters and Guideline on CLQ have been approved by *Majlis Negara bagi Kerajaan Tempatan* (National Council for Local Government). The Circular and Guideline were prepared as reference for Government agencies, developers, employers, manufacturers and operators to provide safe and conducive accommodation for their workers.

3. The Circular on Short Term Labour Quarters outlines six (6) alternatives for temporary labour quarters that encompass existing residential, commercial and industrial areas. It is a short-term alternative for employers to provide temporary accommodation of workers; the procedure is applicable for a period of three (3) years (2021-2023). To facilitate the provision of centralised labour quarters in Malaysia, the Guideline on CLQ issued by KPKT and PLANMalaysia covers accommodation in new and brownfield areas that will assist employers and facilitate the industry in their efforts to ensure orderly and sustainable development and operation of workers' accommodation.

5. Enclosed is the Circular on Application Procedure for Short Term Labour Quarters and Guideline on Development of CLQ. The documents are also available through *Jabatan Kerajaan Tempatan, KPKT* official portal link: jkt.kpkt.gov.my/PEKELILING. For further clarification, PLANMalaysia can be contacted at the following:

**PLANMalaysia (Jabatan Perancangan Bandar dan Desa)
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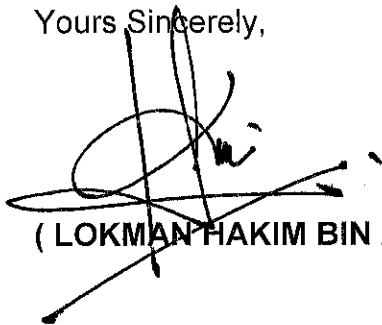
Email : alias@planmalaysia.gov.my / malisa@planmalaysia.gov.my

Thank you.

“WAWASAN KEMAKMURAN BERSAMA 2030”

“BERKHIDMAT UNTUK NEGARA”

Yours Sincerely,



(LOKMAN HAKIM BIN ALI)